

## Secure Online Giving

At Lafayette-Orinda Presbyterian Church (LOPC), we use an online database called Fellowship One. Your information will remain private and will never be given away to third parties, other than to process your scheduled contributions.

You can schedule new contributions at any time and can modify or cancel those contributions at any time prior to the date they are scheduled. Once the contribution has been processed, however, it cannot be cancelled. **If you have any problems or questions, please contact Farah Mohammadzai at farah@lopc.org.**

## Security

Your information is held securely by the Fellowship One system. Their system allows us to provide access to your contribution records and allows you to make donations online. Fellowship One provides all of the security for the system. This system is used by churches throughout the country and has been fully tested by them.

There are two aspects of security related to the system. First, Fellowship One provides data security using the latest security technology. The following statement is from their security documentation: "[the system] utilizes the most current encryption technology to maintain the security of your data. Every parameter passed in the hyperlinks is fully encrypted. Additionally, the Login module handles passwords using what is known in technical terms as salted hash. In laymen's terms, this means it would take 50 computers (running constantly) continuously presenting password combinations four years to discover the password."

The second aspect of security relates to account creation. When you first create a new account in the system, you will be able to donate immediately, but you may not have access to any previous contribution information or the church directory, if you signed up using information that doesn't match exactly what we already have in the system for you. If this is the case, we must manually match your previous information to the account you created. In order to verify the authenticity of the account request, we will ensure your data matches our current records (e.g., address, phone number, and email address). If there is any question, we will contact you via email before matching.

When you create your account, you will determine your own login ID and password. Your login ID is your email address. If you forget your password, you can have the system email it to you. If you need help or cannot remember the email address you used, you can contact Ciara Bird at ciara@lopc.org. You can also change your password at any time.

Please help us keep your information safe by protecting your login information. Access to sensitive personal and financial information can be gained by letting someone else use your account or by leaving the information for someone else to see. LOPC will never call you to ask for your login information. **The LOPC office staff cannot access details regarding your specific contributions - for these types of confidential inquiries, please contact our Accountant, Farah Mohammadzai at farah@lopc.org.**